



## EDUCATION INTERN POSITION DESCRIPTION SUMMER 2022

**Position Title:** Education Intern

**Number of positions available:** 6

**Location:** The Mammoth Site of Hot Springs, South Dakota

### APPLICATION REQUIREMENTS

Cover letter, current CV/resume, and unofficial university transcript(s) submitted online along with application form. Two (2) academic references are to be emailed to [news@mammothsite.org](mailto:news@mammothsite.org) directly from your references with subject line: *Last name, first name\_education intern letter of recommendation* (ex: Smith, John\_education intern letter of recommendation).

### COVID-19 NOTICE

As the COVID-19 pandemic continues to change and evolve, project timelines and structure remain flexible and it may be necessary to postpone start dates or reformulate project descriptions. Should any development in the COVID-19 outbreak impair a project's timeline or results, The Mammoth Site will assess the situation and determine the best course of action at that time.

### POSITION DESCRIPTION

The Mammoth Site Education Internship focuses on our site as a teaching institution. Through exhibits and activities, we illustrate how understanding the Pleistocene can improve our understanding of the world at large. Important science concepts, such as observation, record-keeping, and inquiry are also taught through paleontology. Interns in this program will teach classes, hold informal talks, and develop curriculum within the scope of The Mammoth Site's mission. Interns will work closely with Mammoth Site Education, Public Relations, and Interpretation staff. Mammoth Site Education Interns work with guests of all ages, backgrounds, and knowledge levels. Education interns do not excavate in the bonebed. Instead, they work primarily in the Education Building and the classrooms in the Field Station. While interacting with the public is a part of all the internships, the Education Internship focuses most on how we work with the public. Education interns work primarily with k-12 students in ways that reinforce science learning as well as teach them new concepts. Education interns work on a variety of projects that work to progress our educational mission. Projects include educational booklets, rove carts, new classes, and other educational materials.

### QUALIFICATIONS

The participant should be working towards a degree in geology, biology, education, museum studies, or related field, and with at least 3 courses towards their major. Early career and graduate students may also apply. Must have high attention to detail and a working knowledge of animal anatomy and paleontological/geological concepts or be willing to learn. Must be at least 18 years of age.

Good communication skills and ability to convey scientific concepts are required as interns are expected to interact with visitors of varying ages and backgrounds. Moderate physical activity is to be expected. This position requires handling of average-weight objects up to 35 lbs and/or standing and/or walking and/or digging on average of eight hours per day.

The applicant must be a U.S. permanent legal resident or authorized to work in the U.S. International students must be at least in your second year at a U.S. academic institution, have U.S. citizenship, or previously established, or previously established work visa to be considered. Offers of employment are contingent upon a background check.

#### **VEHICLE AND DRIVER LICENSE REQUIREMENTS**

*A personal vehicle is RECOMMENDED but not required for this position.*

Hot Springs is remotely located within the Black Hills. While the town is small, there are lots of external activities and areas to explore on the weekends within the surrounding region. Some popular destinations include Devil's Tower, Badlands National Park, Custer State Park, Wind Cave National Park, Rapid City, and surrounding area. There are also plenty of trails and fossil prospecting locals within an hour radius. Transportation enables interns the flexibility to travel on their days off.

#### **HOUSING**

On-site housing is available and provided at no cost to the participant. Housing consists of two shared houses with living, kitchen and laundry spaces. Participants will have their own private bedroom and attached bathroom when available. Otherwise, each bedroom/bathroom will consist of two interns per unit.

#### **INTERNSHIP DATES**

**Start Date:** May 15, 2022

**End Date:** August 15, 2022

#### **WAGES & BENEFITS**

\$10.00/hour | 40 hours/week

On-site housing with laundry facilities provided

#### **SUPERVISORS/MENTORS**

Presston Gabel | *COO, Business Manager*

Seth Vandenberg | *Science Educator*

Kaylee Hills | *Educational Assistant*